

# Greene County Family Planning

## Job Announcement – Public Health Educator (HELP Program)

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Hourly: \$28.45 (Grade 13, Step 0)

***This is a Non-competitive appointment under the Hiring Emergency Limited Placement (HELP) Program.***  
***Appointment will mature into a permanent, Competitive position, without testing, upon the successful completion of a 52-week probationary period.***

This work involves the responsibility for planning, organizing, promoting, and conducting comprehensive health education programs to inform and educate the community in areas related to public health and family planning. The work is performed under general supervision with wide latitude provided for the exercise of independent professional judgment. May supervise subordinate staff although it is not ordinarily a requirement of the position. Does related work as required.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** Full performance, knowledge, skills, abilities and personal characteristics; Good knowledge of the principles and practices of public education as related to health education; Good knowledge of accepted consultation and interviewing techniques; Good knowledge of public and private agencies which provide social and medical services; Good knowledge of human behavior; Working knowledge of local socioeconomic conditions; Ability to plan, organize, promote and conduct public health educational and advisory services; Ability to meet the public and address groups effectively; Ability to establish and maintain comfortable and supportive relationships; Ability to prepare oral and written reports; Ability to secure the cooperation of others; Emotional maturity; Sound professional judgment; Physical condition commensurate with the demands of the position.

### **MINIMUM QUALIFICATIONS:**

- (A) A Master's degree in public health or health education from a regionally accredited or New York State registered college or university **OR**
- (B) A Baccalaureate degree in health education, health science, public health, health promotion, community health, or health communications from a regionally accredited or New York State registered four (4) year college or university; **OR**
- (C) A Baccalaureate degree in education, nursing, epidemiology, wellness and fitness, or nutrition from a regionally accredited or New York State registered college or university **and** one (1) year experience in health education; or a health-related field and two (2) years of experience in health education; **OR**
- (D) A Baccalaureate degree in marketing, human services, social work, or psychology from a regionally accredited or New York State registered college or university **and** two (2) years' experience in health education.

**SPECIAL NOTICE:** A Public Health Educator must satisfactorily complete 15 hours of continuing education in health education related topics approved by the New York State Health Department within one (1) year of appointment. It is the individual's responsibility to provide proof of completion to their supervisor.

**SPECIAL REQUIREMENT:** Certain assignments made to employees in the class will require reasonable access to transportation to meet fieldwork requirements made in the ordinary course of business in a timely and efficient manner. Possession of a valid NY State Driver's license is required at the time of appointment and must be maintained throughout employment.

Submission of a Greene County employment application is required that shows you meet the minimum qualifications for the examination for this position. You are responsible for an accurate and clear description of your experience. **You may include a resume but do not substitute a resume.**

### **Applications can be obtained at:**

<https://greenecountyny.gov/wp-content/uploads/2025/09/GC-HR-EMPLOYMENT-APPLICATION-WITH-CONSENT-RELEASE-FORM-2025.pdf>

Qualified candidates should submit applications to the Greene County Human Resource Department, 411 Main Street, Catskill, NY 12414 or [hr@greenecountyny.gov](mailto:hr@greenecountyny.gov).

Applicants or those eligible for original appointment to positions in the classified service in Greene County Government that receive a conditional offer of employment must successfully pass a drug screen and background check.