

GREENE COUNTY CIVIL SERVICE COMMISSION
411 MAIN STREET, CATSKILL, NEW YORK 12414
518-719-3253 – www.greenecountyny.gov

**Announces an
OPEN COMPETITIVE CONTINUOUS RECRUITMENT EXAMINATION FOR
PARAMEDIC**

NON-REFUNDABLE FILING FEE: A \$15.00 filing fee must be submitted with your application in the form of a check or money order. Credit cards can be accepted when filing applications in **person only**. Please be advised the service fee is 2.49% or a flat fee of \$1.50, whichever is greater, for each credit card transaction.

CASH IS NOT ACCEPTED

LOCATION OF POSITION: ALL TOWNS WITHIN GREENE COUNTY UTILIZING THIS TITLE (full time and part-time).

RESIDENCY REQUIREMENTS: There are no residency requirements for filling applications, but preference in appointments may be given to Greene County residents. (C.S. Law #23, Para 4, Sub Para 4-a)

SALARY: Salary will vary by municipality

DISTINGUISHING FEATURES OF THE CLASS: This position is responsible for responding to emergency medical requests to evaluate quality and quantity of aid required and supply assistance. The employee in this position must be certified as an EMT-Paramedic and possess the Advanced Emergency Medical Technician certificate issued by the New York State Department of Health. The Paramedic is required to have the ability to provide assessment and treatment of patients requiring pre-hospital emergency medical care in a wide variety of emergent conditions and environmental uncontrollable settings as part of a paid ambulance service within Greene County. The required duties of this position are performed in accordance with the New York State Department of Health Bureau of Emergency Medical Services (NYS DOH BEMS) and under the direction of a medical director. Depending on the municipality employed by, the Paramedic works under the general supervision of the Ambulance Administrator or Chief of Emergency Medical Services, with leeway allowed for independent judgment involving the performance of basic and advanced medical procedures to access, stabilize, evacuate and transport a patient to an appropriate medical facility's emergency department. Does related duties as required.

TYPICAL WORK ACTIVITIES: Operates a specially equipped vehicle responding to medical emergencies and assists emergency services personnel in the provision of basic and advanced life support services; Skilled in all aspects of emergency vehicle response, level specific medical care and other related EMS specialties including the principles of incident management systems and unified command; Patient advocacy, integrated teamwork, maturity, professionalism and skilled oral and written communications with receiving physicians, nursing staff and EMS operations and leadership personnel are essential; As an EMS team member assists in all patient care activities by cooperating with other public safety support agencies; Completes appropriate patient treatment documentation and other reports as required by policy; Ensures that duty equipment and vehicles are ready for emergency use; Attends meetings, seminars and in-services to stay current in duty position; When employed by the Town of Catskill, attends the Town's Ambulance Services Quality Assurance Program; Participates in organizational outreach and public relations events.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of high school equivalency diploma AND current possession of Advanced Emergency Medical Technician certification issued from the New York State Department of Health (A-EMT-4, EMT-Paramedic)

SPECIAL REQUIREMENTS AT THE TIME OF APPOINTMENT:

- ❖ Possession of a valid Cardiopulmonary Resuscitation (CPR) card
- ❖ Possession of a valid New York State Drivers License with no more than four (4) violation points

In addition, Candidates must successfully complete a certified Emergency Vehicle Operation Course during the first year of employment.

EVALUATION OF TRAINING AND EXPERIENCE

SUBJECTS OF THE EXAMINATION: The only subject of examination will be an evaluation of your training and experience. Therefore, you are asked to include in your application all your training and experience and ALL certifications pertaining to your PARAMEDIC position, including a copy of your driver's license and CPR card. ***ALL SECTIONS OF THE APPLICATION MUST BE COMPLETED. A RESUME WILL BE ACCEPTED ONLY AS A SUPPLEMENT TO THE APPLICATION, NOT A SUBSTITUTE FOR IT.***

APPLICATIONS ARE ACCEPTED CONTINUOUSLY: For applications, please contact this office at the above address or visit our web site at: www.greenecountyny.gov. Successful candidates will have their names interfiled on continuous recruitment eligible list. Eligibility will be for one (1) year from the date of the examination taken. Candidates may take this examination every six (6) months.