

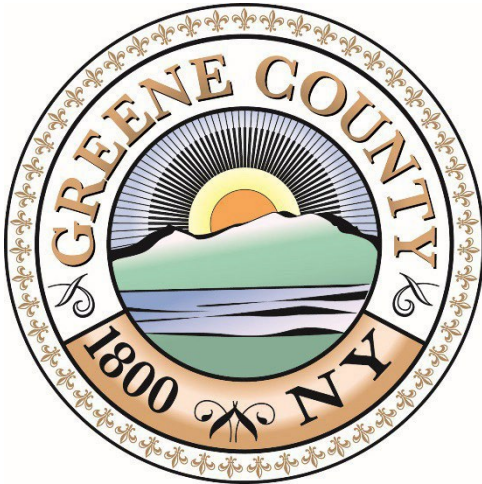
GREENE COUNTY

OCCUPATIONAL

SAFETY AND HEALTH

2024

ANNUAL REPORT



**Greene County Occupational
Safety and Health Department
411 Main Street, Suite 428-A
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**Thomas Hoyt
Safety Officer**

Mission Statement

Occupational Safety and Health Department is responsible to assure a safe work environment for all County Employees.

The Occupational Safety and Health Department is a resource for trainings, educational programs, and provides guidance on employee safety matters for all County Departments.

The Occupational Safety & Health Department has focused on the following four main objectives for safety and health: **Inspections, Trainings, Outreach, and Projects.**

INSPECTIONS

- Performed monthly inspections of A.E.D. (Automated External Defibrillators) in County owned buildings of twenty-seven (27) defibrillators located in eighteen (18) buildings. This year five (5) new A.E.D'S have been added for inspections. Narcan kits have been added to the locations.
- Performed monthly inspections of ABC fire extinguishers at the following locations:
 - County Office Building - 16
 - Historic Catskill Point - 15
 - Records Management – 8
 - County Sheriff's Office/Jail – 32. This location was added to the monthly list.
- Performed monthly inspections of Stop the Bleed Kits at the following locations:
 - County Office Building - 4 kits, one located on each floor
 - Cairo Office Building - 1 kit located at Security Office
 - County Highway Buildings – 6 kits were added this year.
 - County Transfer Stations – 4 kits were added this year.
- Performed annual inspections with the County vendor a total of 157 ABC fire extinguishers located in eighteen (18) buildings and one (1) Class K Extinguisher located at the Athens Senior Center.

- Performed annual building inspections of forty-two (42) County owned buildings at twenty-six (26) locations with the New York Department of State for International Fire Code and International Property Maintenance Code.
- Performed annual fire alarm inspections with the County vendor at the following six (6) buildings: 911 Center, Records Management, Cairo Office Building, Historic Catskill Point, Freight masters and Athens senior center was added this year.
- Performed annual intrusion inspections with the County vendor at the following three (3) locations: 1st and 2nd Floor of the County Office Building, DMV, and Records Management.
- Greene County Youth Fair inspections were conducted for fair setup which included: electrical, lights, exits, walkways, tents, vendors, and grounds. Also conducted daily inspections during the four-day event.
- Tent inspections were conducted for the New York State Department of State at the Historic Catskill Point for events.
- Conducted quarterly inspections of sixteen (16) County owned parking lots. The inspections included the following: pavement condition, pavement markings, ramps, stairs, sidewalks, and signage.
- Worksite safety observation inspections were conducted for the Highway, Solid Waste, and Human Services Departments. The inspections included safety procedures, housekeeping, PPE (Personal Protective Equipment), and equipment/vehicle operations.

- Performed space heater inspections for 411 office building and Cairo office building.
- Performed Site inspections with County's Insurance Company (NYMIR).

TRAININGS

- Work zone safety flagger training was conducted for the Highway Department.
- Awareness/Active Shooter (Run, Hide, and Fight) training was conducted with the Sheriff's Department for the 411 Office Building.
- Annual safety training was given to the Highway Department by the County's insurance company (PERMA).
- Stop The Bleed and Narcan training was conducted for all Highway and Solid Waste staff at eleven (11) locations.
- Lockout/Tagout was conducted for the Highway staff at shop one.
- Fire Extinguisher training was conducted for Public Health.

OUTREACH

Tourism

- Assisted with safety plan for events at the Historic Catskill Point.

Human Services

- Assisted with Senior Day at the point.
- Nutritional Centers (Building Code compliance for rented centers).

Public Health

- Traffic and site safety for Rabies Clinics at Angelo Canna Town Park and the Town of Hunter.
- Blood Borne Pathogens Committee.

Emergency Services

- Assisted with Fire drills 411 office building and Cario office building

Department of Social Services

- Assisted with Air Quality testing with County vendor.

Human Resources

- Assisted with updating all bulletin/compliance boards in Greene County departments
- Reviewed online trainings for annual classes.

PROJECTS

- 411 Access Control - Currently (157) swipe cards have been issued to employees. The system allows employees access into the building during off hours.
- Public Health Access Control Currently (48) key fobs issued to employees. The system controls nonpublic access to restricted areas.
- Board Member of Empire State Safety Association.
- Hazardous Materials-Right to Know SDS (Safety Data Sheets) Binders have been updated.
- Binders have been updated to the sixteen (16) section Safety Data Sheet format.
- Weekly Safety Pins.
- County Action Plans.
- Critical Infrastructure Priority Restoration Plan Review.
- Economic Development Building Projects
 - a) Shore Line
 - b) Justice Center
 - c) Cohotate Environmental Field Station
 - d) Visitor Center

In closing, I would like to thank the County Legislature and Administrator for their support.

Respectfully Submitted,

Thomas Hoyt

Thomas Hoyt, Safety Officer