

REQUEST FOR PROPOSALS (RFP)

Clean Agent Fire Suppression System and Installation

Greene County Department of Emergency Services

1. Introduction

Greene County Emergency Services seeks proposals from qualified firms for a Clean Agent Fire Suppression system and installation at the primary 911 center in Cairo NY. All bids must be received no later than 1:00 PM on June 1, 2026

2. Project Overview

The project consists of the complete design, furnishing, installation, testing, certification, and documentation of a Clean Agent Fire Suppression System to protect the 911 Call Center Server Room.

The system shall be a conventional clean agent release system utilizing cross-zoned photoelectric smoke detection and shall comply with all applicable NFPA standards, including but not limited to NFPA 2001.

All work shall be performed during normal business hours (9:00 AM – 5:00 PM), unless otherwise approved in writing.

Bidders may schedule a site visit by calling 518-622-3643 or emailing emergency@Greene911NY.Gov

3. Detailed Scope of Work

The successful bidder shall provide all labor, materials, equipment, supervision, engineering, and project management necessary to complete the installation, including but not limited to the following:

A. Clean Agent Fire Suppression System

- Conventional Clean Agent Release Control Panel

- Cross-zoned photoelectric smoke detection system
- Clean agent storage cylinder (approximately 650 lb capacity)
- Approximately 365 lbs. of approved clean agent (or equivalent)
- Discharge nozzles
- Abort switch assembly
- Manual release station
- Maintenance disconnect switch
- Low-pressure supervisory switch
- Discharge pressure switch
- Completion kit and associated hardware

B. Detection & Notification Devices

- Photoelectric smoke detectors (quantity sufficient for cross-zoning protection)
- Wall-mounted strobe notification appliance
- Wall-mounted horn/strobe notification appliance
- Entrance warning signage (“Warning – Do Not Enter”)
- Exit discharge warning signage
- Emergency operations signage

C. Electrical & Control Work

- 12V, 26 Amp-hour batteries (or as required by system design)
- Control wiring for up to three (3) auxiliary functions within the hazard area only, including but not limited to:
 - HVAC shutdown
 - Emergency Power Off (EPO)
 - Dampers
 - UPS interface

All exposed wiring shall be installed in conduit (minimum ¾” EMT) or MC cable as appropriate. Devices shall be flush mounted wherever feasible. Relays shall be provided

with wiring back to the control panel. Wiring from relay to controlled equipment (HVAC, dampers, UPS, etc.) shall be by others.

D. Termination of water-based system

Contractor will cap, plug or otherwise disable existing water-based sprinkler heads in the server room in accordance with that system's recommendations. Note, this pipe feeds other parts of the building and cannot be removed. Project awardee will be required to coordinate their activities with the existing fire suppression vendor.

E. Installation of sealing door

Proposal must include a design to seal the server room in accordance with system specifications. Options may include additional hardware to create a seal, replacement of the existing door or installation of a new secondary door approximately six feet ahead of existing door.

TESTING, CERTIFICATION & DOCUMENTATION

The successful bidder shall provide:

- Full submittal package including:
 - Bill of Materials (BOM)
 - Product data sheets
 - Shop drawings
 - Clean agent calculations
- Site delivery of cylinders/tanks
- Tank installation and dressing
- Full functional system test
- Certification testing of all devices
- Room Integrity (Door Fan) Test
- Identification of leakage points if room fails integrity test
- Complete close-out documentation

- Project management services

The contractor shall perform the Room Integrity Test and shall provide a written report identifying any structural changes that need to be implemented but contractor shall not be responsible for construction modifications (except for the door as identified in E above) required to achieve compliance.

4. Vendor Qualifications

Proposals must include company history, relevant experience, references, and confirmation of prevailing wage compliance.

5. Proposal Submission Requirements

Bids may be submitted electronically or in paper format.

Electronic bids must:

- Be submitted in PDF format only
- Be emailed to: emergency@greene911ny.gov
- State in the subject line:
“Bid – Clean Agent Fire Suppression System and Installation”

Paper bids must:

- Be contained in a sealed envelope
- Be distinctly marked:
“Clean Agent Fire Suppression System Installation”
- Be addressed to:

Greene County Emergency Services
25 Volunteer Drive
Cairo, NY 12413

All bids must be received no later than 1:00 PM on June 1, 2026 at which time they will be open and publicly read aloud.

6. Administrative & Legal Requirements

ALL VENDORS AND BIDDERS ACKNOWLEDGE AND AGREE TO BE BOUND BY THE GREENE COUNTY SEXUAL HARASSMENT PREVENTION POLICY (adopted 11/20/18) and THE GREENE COUNTY DISCRIMINATORY HARASSMENT PREVENTION POLICY (adopted 11/20/18) found on the county website <https://greenecountyny.gov/category/rfp/> and must include the executed acknowledgment as part of the bid submission.

All bids are to be accompanied by a signed Certificate of Non-Collusion

Proposals submitted under this request for proposal are subject to public disclosure under the New York State Freedom of Information Law.

This is a Prevailing Wage project

Awarded vendor will be required to submit an EEO staffing plan and Vendor Responsibility Profile.

GREENE COUNTY TITLE VI NOTICE: Greene County hereby gives public notice that it is the County of Greene's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, gender, or national origin be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which Greene County receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with Greene County. Any such complaint must be in writing and filed with the County Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained at no cost to the complainant on our website at www.GreenecountyNY.Gov or by calling (518) 719-3540.

MWBE AND SDVOB INCLUSIONS: Greene County requires its consultants working on New York State funded projects (when applicable) to meet any employment and business goals imposed on grant awards through Executive Law 15-A for the State's Minority and Women Owned Business Enterprise contracting program (MWBE). Greene County also requires its consultants working on New York State funded projects to meet any employment and business goals imposed on grant awards (when applicable) through Executive Article 17-B for participation by Service-Disabled Veteran Owned Businesses. Certified Minority and/or Women Owned Business Enterprises as well as Service-Disabled Veteran Owned Businesses are encouraged to respond to the RFP.

Appendix A — Certificate of Non-Collusion

To: County of Greene

Date: _____

RE: ATTACHED PROPOSAL

I, _____: HEREBY CERTIFY, as follows:

- 1. That the attached proposal has been independently arrived without collusion with any other bidder or with any competitor or potential competitor.
- 2. That the proposal has not been knowingly disclosed prior to the opening of proposals to any other bidder or competitor.
- 3. That no attempt has been or will be made to induce any other person or firm to submit or not to submit a proposal.
- 4. That the statements are accurate, under penalty of perjury.
- 5. For Corporate Bidder: That attached hereto is a certified copy of a resolution authorizing the execution of this certificate by the undersigned of this proposal on behalf of the authorizing entity.

Signature of Officer

Title

Name of Company or Corporation

Address of Company or Corporation

This certification is made pursuant to an amendment to the State Finance Law, the General Municipal Law and the Public Authorities Law, relating to non-collusion in public bids and proposals, which became effective September 1, 1965. (Chapter 751 of the Laws of 1965).

Appendix B

BIDDERS AND VENDORS ACKNOWLEDGEMENT

ALL VENDORS AND BIDDERS ACKNOWLEDGE AND AGREE TO BE BOUND BY THE GREENE COUNTY SEXUAL HARASSMENT PREVENTION POLICY (adopted 11/20/18) and THE GREENE COUNTY DISCRIMINATORY HARASSMENT PREVENTION POLICY (adopted 11/20/18)

By signing below, all bidders and/or vendors hereby acknowledge and agree that he/she/they/it have carefully reviewed Greene County's policy(ies) prohibiting sexual harassment and/or discriminatory harassment, as referenced above, and agree to be subject to and bound by all terms and conditions contained therein.

All bidders and vendors hereby agree to indemnify and hold harmless Greene County, inclusive of reasonable attorney fees, from any and all claims related to any violation(s) of the above referenced policies allegedly arising from the conduct of their/its principals, employees, agents, hires and/or assigns.

All bidders and vendors hereby acknowledge and agree that if he/she/they/it reasonably believe that he/she/they/it are subjected to harassment/discrimination in violation of either of the above referenced policy(ies), he/she/they/it shall be responsible for reporting the harassing and/or discriminatory conduct as outlined in said policies.

I HAVE CAREFULLY REVIEWED THE GREENE COUNTY SEXUAL HARASSMENT PREVENTION POLICY and THE GREENE COUNTY DISCRIMINATORY HARASSMENT PREVENTION POLICY, which I viewed, in their entirety, at www.greenegovernment.com on _____, _____, 2026.

By: _____

Bidder/Vendor

Company Name: _____

Dated: _____, _____, 2026

Appendix C — Debarment & Suspension Certification
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS -
PRIMARY COVERED TRANSACTIONS

1. The prospective primary participant certifies to the best of its knowledge that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency; and
 - b. Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, local) transaction or contract under a public transaction; and have not been convicted of any violations of Federal or State antitrust statutes or the commission of embezzlement, theft, forgery, bribery, falsification, the destruction of records, making false statements, or receiving stolen property; and
 - c. Are not presently indicted, or otherwise criminally or civilly charged, by a government entity (Federal, State, or local) with the commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. If the prospective primary participant is unable to certify to any of the statements in this certification, the participant must attach an explanation to this RFQ.

Signature of Officer

Title

Name of Firm

Date

Sworn to before me this _____

Day of _____, 20____

Notary Public

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), Chapter 1 of the 2012 Laws of New York, a new provision has been added to State Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL § 165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the County receive information that a Bidder/Contractor is in violation of the above-referenced certification, the County will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the County shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default.

The County reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, _____, being duly sworn, deposes and says that he/she is the _____ of the _____ Corporation and that neither the Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

SIGNED

INCORPORATION FORM

FIRM NAME: _____

FEDERAL EMPLOYER ID NO. OR SOCIAL SECURITY NO.: _____

DATE OF ORGANIZATION: _____

DATE FILED: _____

STATE FILED IN: _____

TYPE OF ENTITY:

- CORPORATION
- PARTNERSHIP
- LIMITED LIABILITY COMPANY (LLC)
- SOLE PROPRIETOR
- DOING BUSINESS AS (DBA)

IF PUBLICLY OWNED:

LIST PRINCIPAL STOCKHOLDERS (5% OF OUTSTANDING SHARES):

LIST OFFICERS AND DIRECTORS NAME AND TITLES:

IF A PARTNERSHIP:

LIST PARTNERS NAME(S):
